

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2018-03

Being a by-law to appoint a CAO-Clerk-Treasurer.

WHEREAS section 229 of the Municipal Act states A municipality may appoint a Chief Administrative Officer (CAO) who shall be responsible for, exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality; and performing such other duties as are assigned by the municipality; and

WHEREAS section 228(1) of the Municipal Act, 2001 states a municipality shall appoint a Clerk and provides for specific duties of said Clerk; and

WHEREAS section 286 of the Municipal Act, 2001 states a municipality shall appoint a Treasurer and provides for specific duties of said Treasurer; and

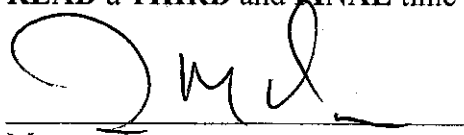
WHEREAS Council deems it desirable to appoint the position of CAO - Clerk-Treasurer for the purposes of the municipal corporation.

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:


1. That Maureen Lang be and is hereby appointed as CAO-Clerk-Treasurer for the Corporation of the Municipality of Powassan effective upon adoption.
2. That the powers and duties of the CAO-Clerk-Treasurer shall be all those powers and duties as set forth in the Municipal Act, 2001 as amended, and every other Act that sets out powers and duties for a municipal CAO, Clerk and/or Treasurer.
3. That Schedule "A", attached hereto and forming part of this by-law, sets out the terms and conditions of the appointment.
4. That By-law 2011-18 be repealed.

Considered **READ** a **FIRST** and **SECOND** time, January 16, 2018.

READ a **THIRD** and **FINAL** time considered passed as such in open Council on the February 6, 2018.



Mayor



Clerk-Treasurer

DATE OF COUNCIL MTG.	Feb 6/18
AGENDA ITEM #	10-2

Schedule "A" to By-Law 2018-03
As of January 1, 2018

1. Annual Salary for the position of CAO-Clerk-Treasurer is reflected on Grade 12 of the Powassan Pay Grid.
2. That the Job Description for Clerk-Treasurer is the same as the Job Description for CAO-Clerk-Treasurer and this bylaw is to reflect the Title change and not a change in duties.